



Membership Invitation

If you need assistance, please contact AFP's Membership Services Department at (800) 666-FUND.
For more information about AFP, visit www.afpnet.org.

TO COMPLETE THIS APPLICATION

1. Self-determine your category of membership (see box below).
 2. Read the *AFP Code of Ethical Principles and Standards of Professional Practice* and complete the signature line at the bottom of this application.
 3. Mail completed form and payment (including association and chapter dues) to: Association of Fundraising Professionals, P.O. Box 631989, Baltimore, MD 21263-1989
- Please enter your name and address information or staple your business card.

NAME _____

TITLE _____

ORGANIZATION _____

ADDRESS _____

CITY _____ STATE/PROVINCE _____

ZIP/POSTAL CODE _____ COUNTRY _____

PHONE _____ FAX _____

EMAIL _____

SELF-ASSESSMENT FOR ACTIVE MEMBERSHIP

1. Do you have at least one year of experience as a fundraising professional? YES NO
2. Do you hold some degree of accountability for your organization's income generation within the philanthropic process? YES NO
3. If you work within the U.S. or Canada, are you compensated for your services? (Members outside these two countries may omit answering this question) YES NO

If you answered "yes" to all of these questions, you qualify to be an active member. If not, please carefully read the categories of membership to the right and check the applicable designation below.

DUES AND FEES

Membership with AFP is on an individual basis and is not transferable. In the event of change of employment or address, written notification to the AFP International Headquarters is required. All dues are payable on an anniversary year basis. The membership fee is comprised of two fees: the association fee and a local chapter fee. To determine your total membership dues, please fill in the blanks below.

1. Please choose your category of membership:
 Active Membership: \$220 (association fee)
 Introductory Membership: \$100 (association fee), \$150 (2nd year)
 Associate Membership: \$220 (association fee)
2. Determine which chapter you will join (see back of form). Enter that chapter fee here: \$ _____ Chapter code: _____
3. From the category of membership above, enter the association fee here: \$ _____
4. Add the fees from lines 2 & 3 together to find the total membership fee. Enter the total fee here: \$ _____ TOTAL membership fee
5. Payment method:
 Check Visa MasterCard AmEx Discover

ACCOUNT # _____

EXP. DATE _____

CATEGORIES OF MEMBERSHIP

(You must self-determine your correct category)

ACTIVE: Open to persons who have at least one (1) year of experience as fundraising professionals as of the time of application, and are either self-employed or associated with an organization that compensates them for their services. Active members hold some degree of responsibility directly for fundraising, subscribe to the *AFP Code of Ethical Principles and Standards of Professional Practice* ("Code") and its bylaws; promote the *Donor Bill of Rights* and are employed, or have been employed, by an organization that provides benefits to society.

INTRODUCTORY: Open to persons newly employed in the field; full-time students in a degree-granting, certificate or diploma program; members who work for grassroots organizations with an operating budget of \$250,000 or less; executive directors who spend less than 25 percent of their time on fundraising-related responsibilities; and volunteers. All must subscribe to the *AFP Code of Ethical Principles and Standards of Professional Practice* and its bylaws and promote the *Donor Bill of Rights*. Membership in this category is limited to a two-year duration. (Dues Amount—\$100 1st year/\$150 2nd year)

ASSOCIATE: May be extended to persons who are engaged in fields related to fundraising, volunteers, or those who have mutual interests with fundraising professionals, and who subscribe to the *AFP Code of Ethical Principles and Standards of Professional Practice* and its bylaws; and promote the *Donor Bill of Rights*.

COLLEGIATE: Open to students in a two or four year full time degree granting, certificate or diploma program at an accredited college or university. If interested in membership in this category, please contact AFP Membership Services at mbrship@afpnet.org

BUSINESS: Organizational membership for for-profit entities whose work complements the fundraising profession. If interested in this category of membership, please contact AFP Membership Services at mbrship@afpnet.org

PLEASE HELP US TO GET TO KNOW YOU BETTER BY COMPLETING THE FOLLOWING:

1. Is your organization paying your annual dues? YES NO
2. Year of your entry into fundraising _____
3. How many fundraisers are employed by your organization? _____
4. How many are associated with AFP? _____
5. How did you hear about AFP? (Please check one)
 An AFP publication Non-AFP workshop
 AFP website Colleague
 Local AFP chapter activity or publication
 The AFP International Conference on Fundraising brochure

I certify that I have read and subscribe to the *AFP Code of Ethical Principles and Standards of Professional Practice*. By virtue of signing this application, I accept the obligation to abide by that Code and acknowledge that a violation on my part may result in action by the AFP Ethics Committee. Also, I understand that if there is a local AFP chapter within the vicinity, I must belong to the local chapter in addition to belonging to the Association of Fundraising Professionals.

YOUR SIGNATURE _____ DATE _____

You will receive services upon payment. Please allow 4-6 weeks for initial receipt of publications. \$50 of your annual dues goes toward *Advancing Philanthropy* magazine.

Chapter Dues

(As of 6/21/06)

<i>Chapter Location</i>	<i>Chapter Fee</i>	<i>Code</i>	<i>Chapter Location</i>	<i>Chapter Fee</i>	<i>Code</i>	<i>Chapter Location</i>	<i>Chapter Fee</i>	<i>Code</i>
At Large USA	\$0	AAU	IN, South Bend	\$50	IN2	PA, Scranton	\$25	PA5
At Large Non-USA	\$25	AAF	KS, Topeka	\$25	KS2	PR, San Juan	\$30	PR1
AK, Anchorage	\$35	AK1	KS, Wichita	\$30	KS1	RI, Providence	\$35	RI1
AL, Birmingham	\$125	AL1	KY, Lexington	\$25	KY1	SC, Charleston	\$25	SC3
AL, Mobile	\$25	AL3	KY, Louisville	\$25	KY2	SC, Columbia	\$25	SC1
AL, Montgomery	\$35	AL2	LA, Baton Rouge	\$25	LA3	SC, Spartanburg	\$25	SC2
AR, Fayetteville	\$25	AR2	LA, New Orleans	\$50	LA1	SD, Sioux Falls/Pierre	\$25	SD1
AR, Little Rock	\$30	AR1	LA, Shreveport	\$30	LA2	TN, Bristol/Kingsport	\$25	TN5
AZ, Flagstaff	\$50	AZ3	MA, Boston	\$60	MA1	TN, Chattanooga	\$75	TN3
AZ, Phoenix	\$75	AZ1	MA, Springfield	\$40	MA2	TN, Memphis	\$50	TN2
AZ, Tucson	\$55	AZ2	MA, Worcester	\$40	MA3	TN, Knoxville	\$30	TN4
CA, Claremont	\$35	CA6	MD, Baltimore	\$70	MD1	TN, Nashville	\$55	TN1
CA, Fresno	\$35	CA4	MD, Frederick	\$30	MD2	TX, Abilene	\$50	TX8
CA, Los Angeles	\$100	CA1	MI, Detroit	\$50	MI1	TX, Amarillo	\$25	TX9
CA, Monterey	\$50	CAB	MI, Flint/Midland	\$30	MI3	TX, Austin	\$25	TX5
CA, Orange	\$75	CA5	MI, Grand Rapids	\$50	MI2	TX, Corpus Christi	\$25	TXB
CA, Sacramento	\$45	CA8	MI, Lansing	\$45	MI4	TX, Dallas	\$50	TX1
CA, San Diego	\$60	CA3	MN, Minn./St. Paul	\$75	MN1	TX, El Paso	\$25	TXC
CA, San Fernando	\$50	CAA	MN, Rochester	\$50	MN2	TX, Ft. Worth	\$25	TX3
CA, San Fran/Oakland	\$80	CA2	MO, Columbia	\$25	MO4	TX, Houston	\$70	TX2
CA, San Jose	\$55	CA9	MO, Kansas City	\$35	MO1	TX, Lubbock	\$25	TX4
CA, Santa Barb./Ventura	\$50	CA7	MO, Springfield	\$25	MO3	TX, Midland	\$50	TXA
CA, Sonoma-Napa	\$25	CAD	MO, St. Louis	\$75	MO2	TX, San Antonio	\$25	TX7
CA, Stan. Cnty/Modesto	\$30	CAC	MS, Jackson	\$50	MS1	TX, Waco	\$25	TX6
CO, Colorado Springs	\$75	CO2	MT, Billings	\$25	MT1	VA, Harrisonburg	\$25	VA2
CO, Denver	\$80	CO1	NC, Asheville	\$25	NC3	VA, Lynchburg	\$25	VA4
CT, Greenwich	\$30	CT2	NC, Boone	\$25	NC6	VA, Richmond	\$25	VA3
CT, New Haven	\$50	CT1	NC, Charlotte	\$25	NC1	VA, Roanoke	\$30	VA1
DC, Washington	\$95	DC1	NC, Raleigh/Durham	\$50	NC2	VA, Winchester	\$30	VA5
DE, Wilmington	\$55	DE1	NC, Winston-Salem	\$40	NC4	VA, Hampton Roads	\$25	VA6
FL, Arredondo	\$40	FLC	ND, Fargo/Grand Forks	\$35	ND1	WA, Seattle	\$50	WA1
FL, Ft. Laud/Broward	\$40	FL8	NE, Omaha	\$50	NE1	WI, La Crosse	\$30	WI2
FL, Indian River	\$40	FLD	NH, Maine/Vermont/NH	\$25	NH1	WI, Madison	\$35	WI3
FL, Jacksonville	\$50	FL5	NJ, Newark/Trenton	\$75	NJ1	WI, Milwaukee	\$50	WI1
FL, Martin Cnty/Stuart	\$40	FLB	NM, Albuquerque	\$25	NM1	WI, Green Bay/Sheboygan	\$25	WI4
FL, Miami	\$50	FL1	NV, Las Vegas	\$25	NV2	WV, Charleston/ Huntingdon	\$25	WV1
FL, Naples	\$30	FLA	NV, Reno	\$25	NV1			
FL, Orlando	\$40	FL3	NY, Albany/Schenectady	\$35	NY4			
FL, Palm Beach	\$50	FL4	NY, Buffalo	\$75	NY2	NON-U.S.		
FL, Pensacola	\$25	FL9	NY, Ithaca	\$40	NY7	AB, Calgary	\$80	CN6
FL, Sarasota	\$50	FL7	NY, Long Island	\$75	NY6	AB, Edmonton	\$60	CN5
FL, Tallahassee	\$25	FL6	NY, Mid-Hudson Valley	\$50	NY8	BC, Vancouver	\$75	CN3
FL, Tampa/St. Pete	\$60	FL2	NY, New York City	\$105	NY1	BC, Vancouver Island	\$40	CN2
GA, Atlanta	\$75	GA1	NY, Rochester	\$70	NY3	MB, Winnipeg	\$60	CN7
GA, Augusta	\$25	GA2	NY, Syracuse	\$50	NY5	NF, St. John's	\$40	CNC
GA, Macon	\$25	GA4	OH, Canton/Akron	\$35	OH4	NS, Halifax	\$50	CND
GA, Savannah	\$25	GA3	OH, Cincinnati	\$35	OH3	ON, Kingston	\$50	CNE
HI, Honolulu	\$35	H11	OH, Cleveland	\$45	OH1	ON, Ottawa	\$85	CN4
IA, Cedar Rapids	\$50	IA2	OH, Columbus	\$55	OH2	ON, Toronto	\$80 + GST	CN1
IA, Des Moines	\$55	IA1	OH, Dayton	\$25	OH7	ON, Windsor	\$50	CNB
IA, Dubuque	\$50	IA4	OH, Toledo	\$40	OH6	PQ, Montreal	\$25	CN8
IA, Sioux City	\$30	IA3	OH, Youngstown	\$25	OH5	SK, Regina	\$50	CNA
ID, Boise	\$25	ID1	OK, Oklahoma City	\$45	OK1	SK, Saskatoon	\$80	CN9
IL, Champaign	\$25	IL6	OK, Tulsa	\$50	OK2	Mexico City	\$25	MX1
IL, Chicago	\$100	IL1	OR, Portland	\$35	OR1	Monterrey	\$20	MX2
IL, Peoria	\$40	IL2	PA, Allentown	\$35	PA4	Tijuana	\$30	MX3
IL, Rockford	\$35	IL3	PA, Altoona	\$25	PA7	Hong Kong	\$25	HK1
IL, Rock Island/ Davenport, IA	\$25	IL5	PA, Berkes	\$35	PA8	Jakarta	\$50	JK1
IL, Springfield	\$50	IL4	PA, Harrisburg	\$50	PA2	Singapore	\$75	SN1
IN, Fort Wayne	\$50	IN3	PA, Meadville/Erie	\$25	PA6			
IN, Indianapolis	\$75	IN1	PA, Philadelphia	\$75	PA1			
			PA, Pittsburgh	\$50	PA3			

AFP Code of Ethical Principles and Standards of Professional Practice

STATEMENT OF ETHICAL PRINCIPLES

Adopted 1964; Amended October 2004



The Association of Fundraising Professionals (AFP) exists to foster the development and growth of fundraising professionals and the profession, to promote high ethical standards in the fundraising profession and to preserve and enhance philanthropy and volunteerism. Members of AFP are motivated by an inner drive to improve the quality of life through the causes they serve. They serve the ideal of philanthropy; are committed to the preservation and enhancement of volunteerism; and hold stewardship of these concepts as the overriding principle of their professional life. They recognize their responsibility to ensure that needed resources are vigorously and ethically sought and that the intent of the donor is honestly fulfilled. To these ends, AFP members embrace certain values that they strive to uphold in performing their responsibilities for generating philanthropic support.

AFP members aspire to:

- ◆ practice their profession with integrity, honesty, truthfulness and adherence to the absolute obligation to safeguard the public trust;
- ◆ act according to the highest standards and visions of their organization, profession and conscience;
- ◆ put philanthropic mission above personal gain;
- ◆ inspire others through their own sense of dedication and high purpose;
- ◆ improve their professional knowledge and skills so that their performance will better serve others;
- ◆ demonstrate concern for the interests and well-being of individuals affected by their actions;
- ◆ value the privacy, freedom of choice and interests of all those affected by their actions;
- ◆ foster cultural diversity and pluralistic values, and treat all people with dignity and respect;
- ◆ affirm, through personal giving, a commitment to philanthropy and its role in society;
- ◆ adhere to the spirit as well as the letter of all applicable laws and regulations;
- ◆ advocate within their organizations, adherence to all applicable laws and regulations;
- ◆ avoid even the appearance of any criminal offense or professional misconduct;
- ◆ bring credit to the fundraising profession by their public demeanor;
- ◆ encourage colleagues to embrace and practice these ethical principles and standards of professional practice; and
- ◆ be aware of the codes of ethics promulgated by other professional organizations that serve philanthropy.

STANDARDS OF PROFESSIONAL PRACTICE

Furthermore, while striving to act according to the above values, AFP members agree to abide by the *AFP Standards of Professional Practice*, which are adopted and incorporated into the *AFP Code of Ethical Principles*. Violation of the *Standards* may subject the member to disciplinary sanctions, including expulsion, as provided in the AFP Ethics Enforcement Procedures.

Professional Obligations

1. Members shall not engage in activities that harm the members' organization, clients, or profession.
2. Members shall not engage in activities that conflict with their fiduciary, ethical and legal obligations to their organizations and their clients.
3. Members shall effectively disclose all potential and actual conflicts of interest; such disclosure does not preclude or imply ethical impropriety.
4. Members shall not exploit any relationship with a donor, prospect, volunteer or employee for the benefit of the member or the members' organizations.

5. Members shall comply with all applicable local, state, provincial, federal, civil and criminal laws.
6. Members recognize their individual boundaries of competence and are forthcoming and truthful about their professional experience and qualifications.

Solicitation and Use of Philanthropic Funds

7. Members shall take care to ensure that all solicitation materials are accurate and correctly reflect their organization's mission and use of solicited funds.
8. Members shall take care to ensure that donors receive informed, accurate and ethical advice about the value and tax implications of contributions.
9. Members shall take care to ensure that contributions are used in accordance with donors' intentions.
10. Members shall take care to ensure proper stewardship of philanthropic contributions, including timely reports on the use and management of such funds.
11. Members shall obtain explicit consent by donors before altering the conditions of contributions.

Presentation of Information

12. Members shall not disclose privileged or confidential information to unauthorized parties.
13. Members shall adhere to the principle that all donor and prospect information created by, or on behalf of, an organization is the property of that organization and shall not be transferred or utilized except on behalf of that organization.
14. Members shall give donors the opportunity to have their names removed from lists that are sold to, rented to, or exchanged with other organizations.
15. Members shall, when stating fundraising results, use accurate and consistent accounting methods that conform to the appropriate guidelines adopted by the American Institute of Certified Public Accountants (AICPA)* for the type of organization involved. (* In countries outside of the United States, comparable authority should be utilized.)

Compensation

16. Members shall not accept compensation that is based on a percentage of contributions; nor shall they accept finder's fees.
17. Members may accept performance-based compensation, such as bonuses, provided such bonuses are in accord with prevailing practices within the members' own organizations, and are not based on a percentage of contributions.
18. Members shall not pay finder's fees, or commissions or percentage compensation based on contributions, and shall take care to discourage their organizations from making such payments.